

Sunrise Drive Elementary – Community Garden Checklist

Garden Hours

The school is open from 7:30am to 4:00pm Mon-Fri from August 13th (2009) to May 26th (2010). While you are welcome to use the garden during these hours, we ask that you observe these rules during the school day:

- **You must check in with the front office during school hours.** There is a sign-in sheet at the front counter and you will be asked to wear a yellow name tag while you are on campus. It is important to follow this brief security procedure, even if you are stopping in just for a few minutes!
- Please do not use loud machinery (tillers, chippers, etc.) during school hours.
- Please keep the garden gates closed when students are present.

The garden is also accessible anytime after school hours and during evenings, weekends and holidays. *Please refrain from using the garden after dark* – due to our proximity to the wash, there are a number of critters (rattlesnakes, javelina, etc.) that can be found on campus at night.

Parking/Materials Drop off

--The school buses drop off students between 7:30-8:00am and pick them up between 2:30-3:15pm during the school year. During these times, please do not use the bus lane along the east side of the property.

--Thursdays are 'early release' days at Sunrise. Pick up time is between 1:15 – 1:45 and the parking lot is very crowded during that time. For your own sanity, we recommend that you avoid arriving during any school pick-up & drop-off times whenever possible!

--**During school hours, please park only in the designated parking areas** on the west side of the parking lot or in the south overflow lot. You are welcome to park in the bus lane on weekends and school holidays.

--During the school year, please try to schedule any large equipment or materials delivery for the weekends or *after 3:15pm* on a weekday.

Storage Shed

--Please keep the storage shed door closed when not in use –even if you are still in the garden area. There are a lot of sharp implements in the shed and we want to discourage any curious students from wandering inside.

--You are free to use anything in the shed. Please help keep it organized.

--Please keep sharp tools on the top shelves/racks of the shed.

--Please keep food and produce out of the shed – we don't want to entice rodents.

--Sunrise Drive students (and gardeners under the age of 16) must be supervised by an adult when entering the shed.

--Please feel free to store your materials in the shed. Be sure to label your tools.

--Make sure that the lock is secure when shed is closed – Sunrise Drive Elementary and Community Gardens of Tucson cannot be held responsible for any missing or damaged equipment.

Fence

--There is extra fence material and wire in the storage shed. Please feel free to use it for your garden plot and to repair any 'breaches' you see along the garden perimeter.

Please keep garden locked when not in use. We ask that you do not share the lock combination with anyone else, including the Sunrise students.

Irrigation

--Irrigation times:

In order to detect irrigation problems, you need to know when the system will be on.

The northern most row comes on at 9:00am and 4:00pm. The other rows come on, in order following the northern row. In the winter, each row is watered on a drip system for 20 minutes in the morning only. In the summer, each row is water for 30 minutes, morning and evening. The schedule is subject to change.

--Irrigation leaks – We will show you how to repair leaks in your T-tape. You will also need to know how to turn off the water in case of emergency. See contact information below for additional emergency contact numbers.

--Rainwater irrigation – we will be using the harvested rainwater for irrigation whenever possible. Your garden plots will have two lines – one for the rainwater system and one for the city water. Please maintain both lines as we will be switching between the two during the year.

--Hoses – Please use the rainwater cisterns whenever possible for hand watering plots. Be sure to turn off the water at the spigot and return both the hose and faucet handle to the shed after use.

--Compost Bins – There are several compost bins in the garden. Material will compost faster if they are chopped, chipped or shredded prior to going into the bins. CGT owns a chipper/shredder and arrangements can be made to bring it to the garden given advance notice.

--Please take a moment to read our Composting 101 instructions. Items which cannot be placed in the compost bins include: plastics, metals, rock, or other non-biodegradable material. Meat, fish, rice, bread, pasta, oils and cooked food also do not belong in the bins.

Hospitality

--There are bathrooms available just opposite the north gate; they will be open during school hours and during our monthly garden meetings.

--There is a drinking fountain between the men's and women's bathrooms that is operational at all times.

Students & The School

--Students will be reminded to be respectful of the garden plots...but please keep in mind that Sunrise serves over 500 five to ten year olds. If you have any concerns about a student's behavior, please refrain from addressing the kids or teachers directly and call the Principal (209-7000) instead.

--If you are interested in sharing your garden knowledge, experiences or some of your harvest with the students, please contact CGT. We will be integrating the garden with classroom learning throughout the year and we welcome any CGT volunteers who wish to participate!

--Students and gardeners under the age of 16 must be supervised when using the garden.

Common Sense Stuff

-- Tobacco, alcohol, and firearms are prohibited on school grounds at all times.

--No fires at any time.

Please remove or throw out all garbage that cannot be composted. Trash bins can be found on the north end of the building.

Please take extra care with garden tools – be sure to keep sharp items under close supervision if children are present.

Contact Information/Sunrise Drive Community Garden

Andrea Davidson, Principal, adavidson@cfsd16.org 209-7902

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Marie Wickhorst, Office Clerk, mwickhorst@cfsd16.org 209-7901

CGT Administrator: admin@communitygardensoftucson.org