



Community Gardens of Tucson, Inc.

Building Community Through Gardening

Ventana Vista Checklist

School Rules

- The school is open from 7:30am to 4:00pm Mon-Fri from mid-August through the end of May. During school hours, you must check in with the front office. There is a sign-in sheet at the front counter and you must wear a visitor tag while you are on campus. There are no exceptions, even if you are stopping in just for a few minutes. If you are coming through the back gate, you should call the front desk and tell them that you are in the garden. Call 209-8000 and talk to Amy or Kathy.
- Please do not use loud machinery (tillers, chippers, etc.) near the classrooms during school hours.
- Please keep the garden gates closed when students are present.
- When the buses are at the school and the kids are coming and going, it can be a little hectic. Avoid the garden during those times, if possible. The busy times are 7:25-8:05am and 2:30-3:05pm, Tuesdays 1:00pm-1:45pm. Never park in the bus lanes during school hours.
- Parking – Please do not park in reserved spaces.
- There will be students around the school grounds much of the time. They have been great so far but if there is a problem, please refrain from addressing the kids or the teachers directly and contact the principal (209-8000) instead.

Garden

- Address – 6085 N. Kolb Road
- Plot size 3 ft x 20 ft – The long dimension is the north south dimension. You can use the graph paper to layout your garden.
- Row 1 is the most northern row. Row 6 is the most southern row. The plots are numbered east to west. Plot 1-1 is the most northeastern plot. Plot 6 - 4 is the most southwestern plot.
- Garden hours – The garden is available for your use during daylight hours only. Please use common sense and not make loud noises too early or too late and be considerate of the neighbors. Using the garden when it is dark can be hazardous to you and may frighten the neighbors and cause an incident with the police.
- Please check the locks before you leave the garden. Pull on the lock firmly, if it opens, it wasn't locked. If you think that the combination has been compromised, please tell the Site Coordinator. It is easy to change.

Irrigation

- Irrigation times – In order to detect irrigation problems, you need to know when the system will be on. The most northern row comes on at 9:00AM and 4:00PM. The other rows follow the northern row. In the winter, each row is watered 20 minutes in the morning only. In the summer, each row is watered for 30 minutes, morning and evening. The schedule is subject to change.



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- Irrigation leaks – After you spend a little time in the garden, you will be shown how to repair leaks in your T-tape. You will also need to know how to turn off the water in case of emergency.
- Hose location and storage – The hoses are stored inside the shed to try to reduce vandalism. To water by hand you will need to get a hose out of the shed. Be sure to put it back in the shed when you are done.

Compost

- Compost bins and composting – There are several compost bins in the garden. Materials will compost faster if they are chopped, chipped or shredded prior to going in to the bins.

Garbage

- Garbage – You will need to take your garbage home with you. There are large black garbage bags in the shed.

Shed

- Storage shed – You are free to use anything in the shed. Please help keep it organized.
- We want to avoid attracting vermin to the garden in general and to the shed in particular so please don't put food in the shed.
- Please keep the door closed when there are students present. It might be best to lock the lock to the shed so that the lock doesn't run off as a student passes by.

Contacts

- Contact information – Your packet contains the phone numbers for all of your fellow gardeners. The contact list is provided to you so that you may contact your fellow gardeners with questions about their plants and plots, discuss garden related issues or inform a plot user of a problem with their plot. In addition to your fellow gardener's contact information, listed is the contact information for the administrator, the site coordinator and the person responsible for major water repairs, the water meister. When there is a water leak that you can't fix, you are requested to first contact the site coordinator. If you are unable to reach him/her, please call the water meister.

Meeting

- Monthly meetings – We meet on the 3rd Sunday of every month at 8AM in the summer and 9AM in the winter, November – March. The meeting is very informal not like a business meeting. The purpose of the meetings is to learn something new and to maintain the common areas and talk to your fellow gardeners and master gardeners. The monthly meeting is a time to share stories, swap seeds and plants and harvests. It's also an opportunity to sit round the table and enjoy pot-luck food. There's a "Garden Walk" too, to praise and suggest and admire successes.